

**HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT**



**SEPTEMBER 16, 2019
BOARD OF SUPERVISORS MEETING
AGENDA PACKET**



PREMIER DISTRICT MANAGEMENT, LLC
3820 Colonial Blvd. Suite 101 ▪ Fort Myers ▪ FL 33966
Telephone: (239) 690-7100 ▪ Email: info@cddmanagement.com

Board of Supervisors
Heritage Greens CDD

September 9th, 2019

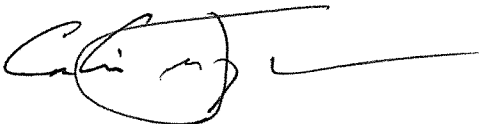
Dear Supervisors,

The regular meeting of the Heritage Greens Community Development District Board of Supervisors will be held on Monday, September 16th, 2019 at 10 a.m. at the Heritage Greens Community Center on 2215 Heritage Greens Drive in Naples, FL. The Agenda is included in Section 3 and the points of interest are as follows:

- As per usual, enclosed are the regular Meeting Minutes and The Financials for August.
- Updates will be given on extension of side walk and replacement of the front entrance monument signs.
- Bids to Power Wash the eastern wall is enclosed for board consideration.
- Also bids for sidewalk cleaning will be passed out at the meeting.
- Any other information or handouts will be distributed at the meeting

Any supporting documents not enclosed will be distributed at the meeting. The **next meeting is scheduled for October 21, 2019**, if there are any questions or requests prior to the meeting, feel free to contact me.

Respectfully,



Calvin Teague
District Manager

Heritage Greens Community Development District Meeting Agenda

September 16, 2019 at 10:00 AM

1. Call to Order and Roll Call
2. Approval of the Agenda
3. Audience Comments on Agenda Items
4. Approval of Meeting Minutes
 - A. Regular Meeting Minutes from August 19, 2019
5. Old Business
 - A. Center Island Upgrade
 - B. Front Monument Sign Replacement Update
 - C. Extension of sidewalk Project Update
 - D. East Wall Power Washing and Painting of the wall update
 - i. Proposal's for board consideration
 - E. Painting of fence update
6. New Business
 - A. Half Wall Discussion
 - B. Contract with Dorrill Management Group
 - C. Sidewalk cleaning proposals
7. District Manager's Report
 - A. Financial Statements
 - B. Follow-Up
8. Attorney's Report
9. Engineer's Report
10. Supervisor's Requests/Comments
11. Audience comments
12. Adjournment

Next Meeting: October 21, 2019 at 10:00 AM

**DRAFT
MINUTES OF MEETING**

The following is a summary of the actions taken at the Heritage Greens Community Development District (CDD) Board of Supervisors meeting.

**HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Greens CDD was held August 19, 2019 at 6:00 p.m. at the Heritage Greens Community Center at 2215 Heritage Greens Drive in Naples, Florida.

Present and constituting a quorum:

Dorothy Thompson	Chair (telephone)
John Shelton	Vice Chair
Barbara Pitts	Assistant Secretary
Leigh Connor	Assistant Secretary
Dale Meszaros	Assistant Secretary

Also present were:

Calvin Teague	District Manager
Residents	

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order and the District Manager called roll. All were present for today's meeting with Chair Thompson participating via telephone.

On MOTION by Supervisor Pitts, seconded by Supervisor Meszaros, with all in favor, Chair Thompson is allowed to participate in the meeting via telephone.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

After reciting the Pledge of Allegiance, the next Order of Business followed.

THIRD ORDER OF BUSINESS

Approval of the Agenda

The Agenda was approved with additions as follows:

- 8. D. Sidewalk Power Washing
- 8. E. Storm Drain Markings
- 8. C. iv. Premier District Management

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On MOTION by Vice Chair Shelton, seconded by Supervisor Connor, with all in favor, the Agenda was approved as amended.

FOURTH ORDER OF BUSINESS

Audience Comments on Agenda Items

There being none, the next Order of Business followed.

FIFTH ORDER OF BUSINESS

Budget Public Hearing

The District Manager discussed the budget briefly and stated that assessments will be decreasing by 4.6% or \$21.21.

On MOTION by Supervisor Pitts, seconded by Supervisor Meszaros, with all in favor, the budget public hearing is opened at 6:18 p.m.

There being no public comments and,

On MOTION by Supervisor Pitts, seconded by Supervisor Connor, with all in favor, the budget public hearing is closed at 6:19 p.m.

A. Resolution 2019-04

On MOTION by Vice Chair Shelton, seconded by Supervisor Connor, with all in favor, Resolution 2019-04 is accepted.

B. Resolution 2019-05

On MOTION by Supervisor Pitts, seconded by Supervisor Meszaros, with all in favor, Resolution 2019-05 is accepted.

SIXTH ORDER OF BUSINESS

Approval of Meeting Minutes

A. Regular Meeting Minutes from July 15, 2019

The Meeting Minutes were approved as presented.

On MOTION by Supervisor Meszaros, seconded by Supervisor Pitts, with all in favor, the Regular Meeting Minutes from July 15, 2019 were approved as presented.

SEVENTH ORDER OF BUSINESS

Old Business

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A. Center Island Upgrade

Supervisor Connor updated the Board that they must wait two weeks to plant the flowers.

B. Front Monument Sign Replacement Update

The Board received an estimate from Casa Grande Electric for \$500 per sign for the electrical work. Given the low cost of the estimate, the Board decided it would be best to contact Casa Grande Electric and make sure they fully understand the scope of work before approving the estimate.

C. Extension of Sidewalk Project Update

The Board is waiting to hear back from the Master Association regarding whether this project will be paid for by the Capital Contribution Fund.

D. Power Washing School Side of Wall and Bee Removal Update

The Board was updated that the bees have all been removed from this area.

An estimate to power wash the wall was received for \$700 from JL23 Pressure Cleaning Services. The Board agreed to wait and communicate with JL23 Pressure Cleaning Services to make sure that they will be able to remove all of the build up on the wall before proceeding with the project.

The Board wishes to either paint the iron fencing black or replace it and as such two contractors submitted estimates for both projects. One estimate was from Sapphire Maintenance for \$5475 to replace the iron fencing and \$2400 to paint it. The other estimate was from Mando Services for \$7900 to replace the fencing and \$4800 to paint it.

E. Community Access Discussion

The Board discovered that hang tags will be able to work in place of the card readers and as such ordered hang tags.

On MOTION by Chairman Thompson, seconded by Supervisor Pitts, with all in favor, key cards can be exchanged for hang tags free of charge and going forward hang tags will be available for purchase at \$50 each.

Chair Thompson requested that the District Manager update the website and sticker application form to make certain that it is updated to say \$15 per sticker and to add Vice Chair Shelton to the website.

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i. Key Card Exchange for Hang Tags

Discussed above at 7. E.

ii. Key Card Buy Back

The Board decided that the buyback program is not necessary, as key cards can be exchanged for hang tags.

EIGHTH ORDER OF BUSINESS

New Business

A. Half Wall Exit Gate Side

The Board asked that staff get estimates to have this wall taken down as it is a safety concern.

B. Guardhouse Converted to Office

The Board decided to discuss this Agenda item at a future meeting.

C. Management Proposals

i. Resort Management

The Board discussed that they have had issues with Resort Management in the past and are concerned about having issues in the future if they were to choose this company to manage the CDD. The Board also discussed their concern that this company has no CDD management experience.

ii. Inframark

Justin Faircloth from Inframark attended the meeting to discuss this proposal briefly.

iii. Dorril Management Group

Chairman Thompson stated that Dorril Management Group is located in Naples, unlike the other companies. The Board agreed that they would prefer a local management company.

On MOTION by Chairman Thompson, seconded by Supervisor Pitts, with all in favor, the Board accepts Dorril Management Group as their new management company.

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iv. Premier District Management

On MOTION by Chairman Thompson, seconded by Supervisor Connor, with all in favor, the Board agreed to terminate the contract with Premier District Management effective immediately with 60 days' notice.

D. Sidewalk Power Washing

This Agenda item was not discussed.

E. Storm Drain Markings

This Agenda item was not discussed.

NINTH ORDER OF BUSINESS

Manager's Report

A. Financial Statements

The financial statements were presented and accepted.

On MOTION by Supervisor Meszaros, seconded by Supervisor Connor, with all in favor, the Financial Statements were accepted.

B. Website Update

The CDD's current GoDaddy website will be updated and turned over to the new management company. Chair Thompson asked that the topic of website ADA compliance come off the Agenda for future meetings.

C. Follow-up

There being none, the next Order of Business followed.

TENTH ORDER OF BUSINESS

Attorney's Report

There being none, the next Order of Business followed.

ELEVENTH ORDER OF BUSINESS

Engineer's Report

There being none, the next Order of Business followed.

241 **TWELVTH ORDER OF BUSINESS**

**Supervisor's Requests and/or
Comments**

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There being none, the next Order of Business followed.

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246 **THIRTEENTH ORDER OF BUSINESS**

**Audience Comments (Limited
to 3 per speaker)**

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249 Jan Neubauer asked about purchasing and posting no parking signs for overnight
250 parking. Chair Thompson and Mrs. Neubauer discussed posting these signs on stop signs to
251 show they are posted. If the signs are posted then the police can ticket cars for violations. Mrs.
252 Neubauer asked for the CDD's permission to go ahead and contact the county on this topic.
253 Mrs. Neubauer also asked about the road pavement costs in the budget.

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255 **FOURTEENTH ORDER OF BUSINESS**

Adjournment

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There being no further Orders of Business and,

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On MOTION by Supervisor Pitts, seconded by
Vice Chair Shelton, with all in favor, the meeting
was adjourned at 7:59 p.m.

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264 **Next Meeting: September 16, 2019 at 10:00 a.m.**

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Secretary/Assistant Secretary

Chair/Vice Chair

Community Field Services Inc.
 127 SE 21st Ave.
 Cape Coral, FL 33990 US
 (239) 284-6662
 cpepin@communityfieldservices.com
 www.communityfieldservices.com



Estimate

ADDRESS

Heritage.Greens CDD
 c/o Premier District
 Management
 3820 Colonial Blvd., Suite 101
 Fort Myers, Florida 33966

ESTIMATE # 1005
DATE 08/25/2019

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
08/25/2019	Flat Rate Project	Paint approximately 1,500 feet of the exterior side of the Heritage Greens perimeter wall with Sherwin Williams Everlast Exterior Acrylic Latex paint. Application includes 1 coat of White Flat Paint and trimming back any vegetation along the wall.	1	3,500.00	3,500.00
TOTAL					\$3,500.00

Accepted By

Accepted Date

Anabel Tejada

From: JL23 PRESSURE CLEANING SERVICES, INC. <quickbooks@notification.intuit.com>
Sent: Tuesday, August 20, 2019 4:30 PM
To: Anabel Tejada
Cc: jl23pcs@icloud.com
Subject: Estimate from JL23 PRESSURE CLEANING SERVICES, INC.

Please review the estimate below. Feel free to contact us if you have any questions.
 We look forward to working with you.

Thanks for your business!
 JL23 PRESSURE CLEANING SERVICES, INC.



----- Estimate -----

631 5th St. SW
 NAPLES, FL 34117 US
 239-290-2369

Estimate #: 3346
 Date: 08/12/2019
 Exp. Date: \$8,000.00

 Address:

Heritage Greens CDD
 3820 Colonial Blvd., Suite 101
 Fort Myers, FL 33966
 239-690-7100

Activity	Qty	Rate	Amount
Pressure wash 1,000' of interior wall along the east side of Heritage Greens community.	1	700.00	700.00
Pressure wash 1,200' of interior wall along the east side of Heritage Greens community.	1	900.00	900.00
Paint (roll not spray) 1,000' of interior wall along the east side of Heritage Greens community (price includes paint and supplies).	1	3,000.00	3,000.00
Paint (roll not spray) 1,200' of interior wall along the east side of Heritage Greens community (price includes paint and supplies).	1	3,400.00	3,400.00

 Total:

Proposal

Sapphire Maintenance Inc.
2761 20th Ave NE
Naples, FL 34120
239-352-6807

Date: 09/03/19
To: Cal
Of (company): CDD Management
City, State, ZIP: Naples, FL
Good until: 09/23/19
Project name: Heritage Greens Wall

We propose to furnish all material and perform all labor necessary to complete the following:

Heritage Greens Entrance Wall-Tear out a 10 to 12-foot section of the front wall, load onto truck and bring to the dump.

Labor \$750.00 plus dump fees.

*Note if anything additional is found we will call to revise the estimate.

We propose to furnish material , complete in accordance with above specifications, for the sum of: See above for breakdown Dollars \$ See above for breakdown

Payments to be made as follows: Upon Completion

Contractor's signature: Barbara Prewitt

Acceptance of proposal The above price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Owner's signature: _____ Date: _____

**HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT**

Financial Report

August 31, 2019
unaudited

Prepared by:
Premier District Management

Balance Sheet
Heritage Greens Community Development District
August 31, 2019

GENERAL
FUND

ASSETS

Cash - Iberia Operating	59,020.28
Investments - Iberia - MMA	213,476.72
Prepaid Items	540.63
	540.63
TOTAL ASSETS	273,037.63

LIABILITIES AND FUND BALANCES

LIABILITIES

Accounts Payable	1,754.99
	1,754.99
TOTAL LIABILITIES	1,754.99

FUND BALANCES

Nonspendable	
Prepaid Items	540.63
Assigned	
Reserves - Drainage	6,000.00
Reserves - Fountains	5,500.00
Reserves - Irrigation System	7,500.00
Reserves - Roads and Sidewalks	53,028.00
Reserves - Signage	1,000.00
Reserves - Wall Painting	6,000.00
Reserves - Wall Replacement	12,786.00
Operating Reserves	58,697.00
Unassigned	
Unassigned	120,231.01
	120,231.01
TOTAL FUND BALANCES	271,282.64
TOTAL LIABILITIES AND FUND BALANCES	273,037.63

Statement of Revenues, Expenditures and Changes in Fund Balances
Heritage Greens Community Development District
For the Period Ending August 31, 2019

General Fund

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>YTD BUDGET</u>	<u>YTD ACTUAL</u>	<u>Variance</u>	<u>% ANNUAL BUDGET</u>	<u>AUG 31, 2019 Actual</u>
Revenues						
Interest Income	500	459	3,126	2,667	(625)	286
Interest - Tax Collector	0	0	114	114	0	0
Gate Stickers/Cards	1,000	917	2,549	1,632	(255)	(11)
Special Assmnts- Tax Collector	242,904	222,662	238,719	16,057	(98)	0
Special Assmnts- Discounts / Penalties	(9,716)	(8,906)	(4,706)	4,201	(48)	0
Other Miscellaneous Revenues	0	0	3,342	3,342	0	0
Total Revenues	234,688	215,132	243,144	28,013	(104)	275
Expenses						
Administrative						
Salaries - Supervisors	4,800	4,400	3,610	790	75	400
Payroll-Processing Fees	456	418	710	(292)	156	0
Supervisor Expenses	0	0	10	(10)	0	0
Employment Taxes	368	337	297	40	81	33
Profserv-Engineering	1,000	917	0	917	0	0
Profserv-Legal Services	4,000	3,667	4,971	(1,305)	124	0
Litigation Expenses	0	0	108	(108)	0	0
Profserv-Mgmt Consulting Serv	41,613	38,145	38,787	(642)	93	3,468
Profserv-Property Appraiser	3,644	3,340	219	3,122	6	0
Profserv-Special Assessment	5,628	5,159	4,831	328	86	483
Profserv-Web Site Development	650	596	558	38	86	56
Auditing Services	3,000	2,750	3,000	(250)	100	0
Postage And Freight	1,500	1,375	21	1,354	1	0
Insurance - General Liability	8,500	7,792	6,571	1,220	77	541
Printing And Binding	1,000	917	0	917	0	0
Legal Advertising	1,500	1,375	1,339	36	89	961
Misc-Bank Charge	0	0	60	(60)	0	0
Misc-Assessmnt Collection Cost	4,855	4,450	4,682	(232)	96	0
Office Supplies	100	92	38	54	38	38
Annual District Filing Fee	175	160	175	(15)	100	0
Total Administrative	82,789	75,890	69,987	5,902	85	5,980
Public Safety						
Contracts-Gate Maintenance Service	1,550	1,421	0	1,421	0	0
Contracts-Cleaning Services	3,016	2,765	2,030	735	67	0
Contracts-HVAC	350	321	0	321	0	0
Contracts-Security Services	55,000	50,417	36,596	13,821	67	2,842
Contracts-Gates	1,200	1,100	1,030	70	86	103
Communication - Telephone	1,500	1,375	1,777	(402)	118	221
Electricity - Entrance	2,000	1,833	1,050	783	53	106
R&M-Gate	3,500	3,208	7,938	(4,730)	227	1,849

Statement of Revenues, Expenditures and Changes in Fund Balances
Heritage Greens Community Development District
For the Period Ending August 31, 2019

General Fund

<u>ACCOUNT DESCRIPTION</u>	<u>ANNUAL BUDGET</u>	<u>YTD BUDGET</u>	<u>YTD ACTUAL</u>	<u>Variance</u>	<u>% ANNUAL BUDGET</u>	<u>AUG 31, 2019 Actual</u>
R&M-Gatehouse	2,000	1,833	770	1,064	38	0
Op Supplies - Gate Stickers	600	550	2,418	(1,868)	403	0
Op Supplies - Gatehouse	600	550	40	510	7	0
Public Safety	71,316	65,373	53,649	11,725	75	5,121
<u>Landscape</u>						
Contracts-Landscape	19,800	18,150	9,700	8,450	49	0
Contracts-Preserve Management	1,760	1,613	880	733	50	0
Utility - Water & Sewer	700	642	716	(75)	102	57
Electricity - Irrigation	2,200	2,017	1,814	203	82	162
R&M-Canals	4,700	4,308	3,005	1,303	64	0
R&M-Fountain	2,516	2,306	750	1,556	30	0
R&M-Renewal and Replacement	3,000	2,750	3,000	(250)	100	0
R&M-Grounds	3,000	2,750	4,728	(1,978)	158	0
R&M-Irrigation	1,500	1,375	1,523	(148)	102	0
R&M-Preserves	100	92	146	(54)	146	0
Misc-Special Projects	3,344	3,065	9,515	(6,450)	285	0
Landscape	42,620	39,068	35,777	3,290	84	219
<u>Road and Street Facilities</u>						
Electricity - Streetlighting	10,500	9,625	9,886	(261)	94	909
R&M-Drainage	1,550	1,421	1,425	(4)	92	0
R&M-Sidewalks	3,500	3,208	0	3,208	0	0
R&M-Roads & Alleyways	2,000	1,833	4,120	(2,287)	206	195
Traffic Signage Rehabilitation	1,400	1,283	3,371	(2,088)	241	1,355
Total Road and Street Facilities	18,950	17,370	18,802	(1,432)	99	2,459
<u>Capital Expenditures & Projects</u>						
Capital Outlay	3,000	2,750	32,539	(29,789)	1,085	0
Reserve - Roadways	16,013	14,679	0	14,679	0	0
Total Capital Expenditures & Projects	19,013	17,429	32,539	(15,110)	171	0
Total Expenses	234,688	215,130	210,754	4,375	90	13,779
Excess Revenue Over (Under) Expenditures	0	2	32,390	23,638	0	(13,504)

Statement of Revenues, Expenditures and Changes in Fund Balance
Heritage Greens Community Development District
For the Fiscal Year Ending September 30, 2019

General Fund - Trend Report

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Date</u>
Revenues														
Interest Income	0	0	355	402	364	393	364	339	318	304	286	42	500	3,126
Interest - Tax Collector	0	0	0	85	0	0	20	0	0	9	0	0	0	114
Gate Stickers/Cards	320	0	900	450	0	210	0	330	0	350	(11)	83	1,000	2,549
Special Assmnts- Tax Collector	0	119,311	88,614	11,882	5,070	0	10,616	922	2,305	0	0	20,242	242,904	238,719
Special Assmnts- Discounts / Penalties	0	(778)	(3,516)	(343)	(78)	0	(18)	28	0	0	0	(810)	(9,716)	(4,706)
Other Miscellaneous Revenues	231	2,133	0	0	0	0	14	0	964	0	0	0	0	3,342
Total Revenues	551	120,666	86,353	12,476	5,356	603	10,996	1,619	3,587	663	275	19,557	234,688	243,144
Expenses														
Administrative														
Salaries - Supervisors	800	0	200	200	200	200	200	0	1,010	400	400	400	4,800	3,610
Payroll-Processing Fees	38	38	59	70	34	206	88	0	88	88	0	38	456	710
Supervisor Expenses	0	0	0	0	0	0	0	0	10	0	0	0	0	10
Employment Taxes	66	0	17	38	17	(5)	17	0	83	33	33	31	368	297
Profserv-Engineering	0	0	0	0	0	0	0	0	0	0	0	83	1,000	0
Profserv-Legal Services	(2,545)	455	195	163	0	98	3,281	0	98	3,228	0	333	4,000	4,971
Litigation Expenses	0	108	0	0	0	0	0	0	0	0	0	0	0	108
Profserv-Mgmt Consulting Serv	3,468	3,468	4,110	3,468	3,468	3,468	3,468	3,468	3,468	3,468	3,468	3,468	41,613	38,787
Profserv-Property Appraiser	219	0	0	0	0	0	0	0	0	0	0	304	3,644	219
Profserv-Special Assessment	483	483	0	483	483	483	483	483	483	483	483	469	5,628	4,831
Profserv-Web Site Development	56	56	0	56	56	56	56	56	56	56	56	54	650	558
Auditing Services	0	0	0	0	0	0	0	500	2,000	500	0	250	3,000	3,000
Postage And Freight	0	0	0	0	0	21	0	0	0	0	0	125	1,500	21
Insurance - General Liability	541	698	541	541	541	702	541	541	541	847	541	708	8,500	6,571
Printing And Binding	0	0	0	0	0	0	0	0	0	0	0	83	1,000	0
Legal Advertising	221	0	0	0	0	0	0	0	158	0	961	125	1,500	1,339
Misc-Bank Charge	60	0	0	0	0	0	0	0	0	0	0	0	0	60
Misc-Assessmnt Collection Cost	0	2,371	1,702	231	100	0	212	19	47	0	0	405	4,855	4,682
Office Supplies	0	0	0	0	0	0	0	0	0	0	38	8	100	38
Annual District Filing Fee	175	0	0	0	0	0	0	0	0	0	0	15	175	175
Total Administrative	3,582	7,677	6,824	5,250	4,899	5,229	8,346	5,067	8,042	9,103	5,980	6,899	82,789	69,987
Public Safety														
Contracts-Gate Maintenance Service	0	0	0	0	0	0	0	0	0	0	0	129	1,550	0
Contracts-Cleaning Services	406	232	0	348	0	232	232	232	348	0	0	251	3,016	2,030
Contracts-HVAC	0	0	0	0	0	0	0	0	0	0	0	29	350	0

Statement of Revenues, Expenditures and Changes in Fund Balance
Heritage Greens Community Development District
For the Fiscal Year Ending September 30, 2019

General Fund - Trend Report

	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>	<u>MAY</u>	<u>JUN</u>	<u>JUL</u>	<u>AUG</u>	<u>SEP</u>	<u>Annual</u>	<u>Year to</u>
	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>	<u>Actual</u>
Contracts-Security Services	(4,397)	4,397	4,397	4,397	0	0	10,080	12,986	1,894	0	2,842	4,583	55,000	36,596
Contracts-Gates	103	103	0	481	(275)	103	103	103	103	103	103	100	1,200	1,030
Communication - Telephone	0	0	137	424	134	134	134	135	236	221	221	125	1,500	1,777
Electricity - Entrance	291	77	87	78	0	120	68	0	223	0	106	167	2,000	1,050
R&M-Gate	60	0	346	1,470	1,333	271	770	601	1,240	0	1,849	292	3,500	7,938
R&M-Gatehouse	30	0	30	0	180	0	150	0	380	0	0	167	2,000	770
Op Supplies - Gate Stickers	1,065	0	0	0	0	0	0	0	1,075	278	0	50	600	2,418
Op Supplies - Gatehouse	0	0	0	40	0	0	0	0	0	0	0	50	600	40
Total Operations & Maintenance	(2,442)	4,809	4,997	7,238	1,372	860	11,537	14,057	5,499	602	5,121	5,943	71,316	53,649
<u>Landscape</u>														
Contracts-Landscape	3,300	0	0	0	0	0	6,400	0	0	0	0	1,650	19,800	9,700
Contracts-Preserve Management	0	0	0	880	0	0	0	0	0	0	0	147	1,760	880
Utility - Water & Sewer	(86)	94	208	65	65	65	65	57	72	57	57	58	700	716
Electricity - Irrigation	297	168	155	165	0	346	186	0	335	0	162	183	2,200	1,814
R&M-Canals	0	0	0	0	0	0	3,005	0	0	0	0	392	4,700	3,005
R&M-Fountain	150	0	200	0	0	0	200	0	0	200	0	210	2,516	750
R&M-Renewal and Replacement	0	0	0	0	0	0	3,000	0	0	0	0	250	3,000	3,000
R&M-Grounds	0	0	0	0	0	49	3,150	0	800	729	0	250	3,000	4,728
R&M-Irrigation	0	200	200	0	0	0	1,123	0	0	0	0	125	1,500	1,523
R&M-Preserves	146	0	0	0	0	0	0	0	0	0	0	8	100	146
Misc-Special Projects	0	0	0	0	9,515	0	0	0	0	0	0	279	3,344	9,515
Total Operations & Maintenance	3,807	462	763	1,110	9,580	460	17,129	57	1,207	986	219	3,552	42,620	35,777
<u>Road and Street Facilities</u>														
Electricity - Streetlighting	1,801	901	886	887	0	1,783	908	0	1,811	0	909	875	10,500	9,886
R&M-Drainage	0	0	0	0	570	855	0	0	0	0	0	129	1,550	1,425
R&M-Sidewalks	0	0	0	0	0	0	0	0	0	0	0	292	3,500	0
R&M-Roads & Alleyways	0	0	3,925	0	0	0	0	0	0	0	195	167	2,000	4,120
Traffic Signage Rehabilitation	0	0	0	29	1,987	0	0	0	0	0	1,355	117	1,400	3,371
Total Road and Street Facilities	1,801	901	4,811	916	2,557	2,638	908	0	1,811	0	2,459	1,580	18,950	18,802
<u>Capital Expenditures & Projects</u>														
Capital Outlay	0	0	0	0	0	0	11,317	0	21,222	0	0	250	3,000	32,539
Reserve - Roadways	0	0	0	0	0	0	0	0	0	0	0	1,334	16,013	0
Total Operations & Maintenance	0	0	0	0	0	0	11,317	0	21,222	0	0	1,584	19,013	32,539
Total Expenses	6,748	13,849	17,395	14,514	18,408	9,187	49,237	19,181	37,781	10,691	13,779	19,558	234,688	210,754

Statement of Revenues, Expenditures and Changes in Fund Balance
Heritage Greens Community Development District
For the Fiscal Year Ending September 30, 2019

General Fund - Trend Report

	<u>OCT</u> <u>Actual</u>	<u>NOV</u> <u>Actual</u>	<u>DEC</u> <u>Actual</u>	<u>JAN</u> <u>Actual</u>	<u>FEB</u> <u>Actual</u>	<u>MAR</u> <u>Actual</u>	<u>APR</u> <u>Actual</u>	<u>MAY</u> <u>Actual</u>	<u>JUN</u> <u>Actual</u>	<u>JUL</u> <u>Actual</u>	<u>AUG</u> <u>Actual</u>	<u>SEP</u> <u>Budget</u>	<u>Annual</u> <u>Budget</u>	<u>Year to</u> <u>Date</u> <u>Actual</u>
Excess Revenue Over (Under) Expenditures	<u>(6,197)</u>	<u>106,817</u>	<u>68,958</u>	<u>(2,038)</u>	<u>(13,052)</u>	<u>(8,584)</u>	<u>(38,241)</u>	<u>(17,562)</u>	<u>(34,194)</u>	<u>(10,028)</u>	<u>(13,504)</u>	<u>(1)</u>	<u>0</u>	<u>32,390</u>

HERITAGE GREENS
COMMUNITY DEVELOPMENT DISTRICT

Non-Ad Valorem Special Assessments
(Collier County Tax Collector - Monthly Collection Distributions)
Fiscal Year Ending September 30, 2019

GROSS ASSESSMENTS LEVIED \$ 242,905
100.00%

Distribution	Gross Amount Received	(Discount) / Penalties	Collection Cost	Net Amount Received	ALLOCATION
					General Fund
October	-	-	-	-	-
November	1,814	(95)	(34)	1,685	1,814
	17,054	(682)	(327)	16,045	17,054
	100,443	-	(2,009)	98,434	100,443
December	65,912	(2,637)	(1,266)	62,009	65,912
	22,702	(879)	(436)	21,387	22,702
January	11,882	(343)	(231)	11,308	11,882
February	5,070	(78)	(100)	4,892	5,070
March	-	-	-	-	-
April	5,421	(18)	(108)	5,295	5,421
	5,195	14	(104)	5,105	5,195
May	922	28	(19)	931	922
June	1,383	41	(28)	1,396	1,383
	922	28	(19)	931	922
July	-	-	-	-	-
August	-	-	-	-	-
September					
TOTAL	238,720	(4,621)	(4,681)	229,418	238,720
BALANCE REMAINING					\$ 4,185

TOTAL ASSESSMENTS	\$ 242,905	PERCENT COLLECTED	98.28%
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HERITAGE GREENS COMMUNITY DEVELOPMENT DISTRICT

Cash and Investment Report

August 31, 2019

<u>Account Name</u>	<u>Bank Name</u>	<u>Yield</u>	<u>Balance</u>
<u>General Fund</u>			
Checking - Operating Fund (1832)	Iberia	0.85%	59,486
Money Market Account (1840)	Iberia	1.26%	<u>213,477</u>
		TOTAL	<u>\$ 272,963</u>

Run: 9/09/2019 @ 9:54 AM	Heritage Greens Community Development District Reconciliation - Iberia Bank 1832 OP	Page: 1
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Closing Balance from Previous Statement.....	7/31/2019	18,889.52
1 Deposits and Other Additions Totaling.....		39.00
14 Checks and Other Withdrawals Totaling.....		14,520.49
2 Adjustments Totaling.....		55,000.00
1 Voids Totaling.....		50.00
Service Charge.....		0.00
Interest Earned.....	8/28/2019	28.04
Closing Balance for this Statement.....	8/31/2019	59,486.07
Difference.....		0.00

Cash Balance from General Ledger.....	8/31/2019	59,020.28
Open Activity from Bank Register.....		(465.79)
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		59,486.07

Date	Reference	Deposit Description	Amount
✓ 8/19/2019	DEP	Branch Deposit	39.00
Total Deposits:			39.00

Date	Check	To	Check Description	Amount
✓ 4/30/2019	0010112	Prototype Pest Control	Pest Control Services	30.00
✓ 8/05/2019	EFT	Collier County Utilities	Utilities - Water 06/11 - 07/10	56.65
✓ 8/07/2019	0010145	Community Field Services	Work Order 1343- Installation of 13 Fire Hydrant Roadway Markers	195.00
✓ 8/07/2019	0010146	New IQ	Invoices 23401, 23402, 23403	1,848.50
✓ 8/08/2019	0010147	Residents - Gate Stickers & Cards	Resident Refund	50.00
✓ 8/08/2019	0010148	Marybeth Dee	Resident Refund	50.00
✓ 8/08/2019	EFT	FPL	Electric 06/26/19 - 07/26/19	1,177.56
✓ 8/13/2019	0010149	Premier District Management	District Management & Field Services - AUG 2019	5,301.51
✓ 8/16/2019	0010150	Envera Systems	Alarm Monitoring Services	2,841.55
✓ 8/16/2019	0010151	Naples Daily News	Public Notice and Notice of Rescheduled	960.64
✓ 8/22/2019	0010152	Lykins-Signtek	Invoices 101271, 101300	1,355.00
✓ 8/26/2019	EFT	ADP	BOS Meeting Payroll - 08/27/19	369.40
✓ 8/26/2019	EFT	ADP	BOS Meeting Payroll Taxes - 08/27/19	63.60
✓ 8/27/2019	EFT	Comcast	Telephone Service 08/07/19 - 09/06/19	221.08
Total Checks:				14,520.49

Date	Reference	Adjustment Description	Amount
✓ 8/12/2019	TXFR	Transfer from Money Market to Operating Account	35,000.00
✓ 8/28/2019		Interest Earned	28.04
✓ 8/28/2019	TXFR	Transfer from Money Market to Operating Account	20,000.00
Total Adjustments:			55,028.04

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
EFT	8/05/2019	Collier County Utilities (Utilities - Water 06/11 - 07/10)	56.65
0010145	8/07/2019	Community Field Services (Work Order 1343- Installation of 13 Fire Hydrant Roadway Markers)	195.00
0010146	8/07/2019	New IQ (Invoices 23401, 23402, 23403)	1,848.50
0010147[VOID]	8/08/2019	Marybeth Dee (Resident Refund)	50.00
0010148	8/08/2019	Marybeth Dee (Resident Refund)	50.00
EFT	8/08/2019	FPL (Electric 06/26/19 - 07/26/19)	1,177.56
0010149	8/13/2019	Premier District Management (District Management & Field Services - AUG 2019)	5,301.51
0010150	8/16/2019	Envera Systems (Alarm Monitoring Services)	2,841.55
0010151	8/16/2019	Naples Daily News (Public Notice and Notice of Rescheduled)	960.64
0010152	8/22/2019	Lykins-Signtek (Invoices 101271, 101300)	1,355.00
EFT	8/26/2019	ADP (BOS Meeting Payroll - 08/27/19)	369.40
EFT	8/26/2019	ADP (BOS Meeting Payroll Taxes - 08/27/19)	63.60
EFT	8/27/2019	Comcast (Telephone Service 08/07/19 - 09/06/19)	221.08
Total Checks:			<u>14,490.49</u>

Closing Balance from Previous Statement.....	7/31/2019	268,218.68
0 Deposits and Other Additions Totaling.....		0.00
0 Checks and Other Withdrawls Totaling.....		0.00
2 Adjustments Totaling.....		-55,000.00
0 Voids Totaling.....		0.00
Service Charge.....		0.00
Interest Earned.....	8/31/2019	258.04
Closing Balance for this Statement.....	8/31/2019	213,476.72
Difference.....		0.00

Cash Balance from General Ledger.....	8/31/2019	213,476.72
Open Activity from Bank Register.....		0.00
Adjustment for Service Charges and Interest.....		0.00
General Ledger Reconciliation to Statement.....		213,476.72

Date	Reference	Adjustment Description	Amount
✓ 8/12/2019	TXFR		-35,000.00
✓ 8/28/2019	TXFR		-20,000.00
✓ 8/31/2019		Interest Earned	258.04
Total Adjustments:			-54,741.96